

Groups Responsible for Counting Sunday collections 8th July to 16th December 2019

Please arrange your own cover if you are unable to help on your week

Group 1 Barry Paddington Paul and Margaret Spindler	Group 4 Joe Norman Richard Mages Sarah King Christine Moore
Group 2 Paul Keenan Michael and Ruth Hale	Group 5 Marian Crewe Marie Hegarty Mary Kehoe
Group 3 Pat Carey Chris and Mike Oplocky	Group 6 (*930am group*) Eileen Perham Wendy Sidney Sue Weston (via Wendy Sidney please)

Monday 8 th July	Group 1	Monday 30 th September	Group 1
Monday 15 th July	Group 2	Monday 7 th October	Group 2
Monday 22 nd July	Group 3	Monday 14 th October	Group 3
Monday 29 th July	Group 4	Monday 21 st October	Group 4
Monday 5 th August	Group 5	Monday 28 th October	Group 5
Monday 12 th August	Group 6	Monday 4 th November	Group 6
Monday 19 th August	Group 1	Monday 11 th November	Group 1
Monday 26 th August *BankHol	Group 2	Monday 18 th November	Group 2
Monday 2nd September	Group 3	Monday 25 th November	Group 3
Monday 9 th September	Group 4	Monday 2 nd December	Group 4
Monday 16 th September	Group 5	Monday 9 th December	Group 5
Monday 23 rd September	Group 6	Monday 16 th December	Group 6

It is up to your team whether you count on the Tuesday if your Monday falls on a Bank Holiday. Please let the Parish Office know if your team intends to count on a Tuesday or different day to the one above. Thanks

Please note:

- Hall Development – counted on the **first Monday** of each month (Hall Cash Sheet – Blue)
- Friary Account with Votive candles and St Antony's Bread to be counted on **last Monday** of each month (Friary Cash sheet – Green)
- San Damiano (Church Refurbishment Fund) – to be counted on the Monday after this collection is taken, which will avoid other second collections being taken
- Weekly: Count and record blue leather Yatton collection bag separately from the Clevedon Offertory Cash collection.
- Brown Gift Aid envelopes should be dated individually and the amount contained written on each envelope. *Envelopes to be placed in a white envelope, to the outside of which should be placed the appropriate "sticker label"*
- Place coloured labelled canvas bags in safe. Use unmarked canvas bags for banking
- It is important that there are two different signatures on each Cash Sheet printed as well as on the analysis for the Yatton and Clevedon collections.