

Groups Responsible for Counting Sunday collections 3rd September 2020-10th Feb 2021

Please arrange cover if you are unable to help on your week.

If you would be so kind as to email Tom in the office of the change (clevedon@friar.org).

Thanks

Group 1 Barry Paddington Steve Elliott	Group 4 Joe Norman Richard Mages Sarah King Christine Moore 0
Group 2 Gerry Buxton Michael and Ruth Hale	Group 5 Marian Crewe Marie Hegarty Mary Kehoe 01
Group 3 Pat Carey Chris and Mike Oplocky Mike Oplocky	Group 6 (*930am group*) Eileen Perham Wendy Sidney 0 Sue Weston (via Wendy Sidney please)

Wednesday 2 nd September	Group 1	Wednesday 25 th November	Group 1
Wednesday 9 th September	Group 2	Wednesday 2 nd December	Group 2
Wednesday 16 th September	Group 6	Wednesday 9 th December	Group 3
Wednesday 23 rd September	Group 4	Wednesday 16 th December	Group 4
Friday 2 nd October	Group 5	???Friday 25 th December???	Group 5
Wednesday 7 th October	Group 6	Wednesday 30 th December	Group 6
Wednesday 14 th October	Group 1	Wednesday 6 th January 2021	Group 1
Wednesday 21 st October	Group 2	Wednesday 13 th January	Group 2
Wednesday 28 th October	Group 3	Wednesday 20 th January	Group 3
Wednesday 4 th November	Group 4	Wednesday 27 th January	Group 4
Friday 13 th November	Group 5	Friday 5 th February	Group 5
Wednesday 18 th November	Group 6	Wednesday 10 th February	Group 6

If your group need to change your counting time or day, please let Tom of the change either by phone or email. It would be appreciated.

Please note:

- Hall Development – no Hall bookings at the moment with Covid-19 measures
- Friary Account with Votive candles and St Antony's Bread to be counted on **Last Wednesday/Friday** of each month (Friary Cash sheet – Green)
- San Damiano (Church Refurbishment Fund) – to be counted on the Weds after this collection is taken, which will avoid other second collections being taken
- Weekly: Count and record blue leather Yatton collection bag separately from the Clevedon Offertory Cash collection.
- Brown Gift Aid envelopes should be dated individually and the amount contained written on each envelope. *Envelopes to be placed in a white envelope, to the outside of which should be placed the appropriate "sticker label" or written 'Brown Envelopes and Date: _____'*
- Place coloured labelled canvas bags in safe. Use unmarked canvas bags for banking
- It is important that there are two different signatures on each Cash Sheet printed as well as on the analysis for the Yatton and Clevedon collections.