

**Groups Responsible for Counting Sunday collections 3<sup>rd</sup> Nov. 2021 – 13<sup>th</sup> April 2022**

**Please arrange cover if you are unable to help on your week.**

**If you would be so kind as to email Tom in the office of the change ([clevedon@friar.org](mailto:clevedon@friar.org)).**

**Thanks**

<b>Group 1</b> Barry Paddington Steve Elliott	<b>Group 4</b> Joe Norman Richard Mages Sarah King Christine Moore
<b>Group 2</b> Michael and Ruth Hale ANOther – TBC	<b>Group 5</b> Marian Crewe Marie Hegarty Mary Kehoe
<b>Group 3</b> Pat Carey Chris and Mike Oplocky Mike Oplocky	<b>Group 6</b> Eileen Perham Wendy Sidney Sue Weston (via Wendy Sidney please)

Wednesday 3 <sup>rd</sup> November	Group 1	Wednesday 26 <sup>th</sup> January 2022	Group 1
Wednesday 10 <sup>th</sup> November	Group 2	Wednesday 2 <sup>nd</sup> February	Group 2
Wednesday 17 <sup>th</sup> November	Group 3	Wednesday 9 <sup>th</sup> February	Group 3
Wednesday 24 <sup>th</sup> November	Group 4	Wednesday 16 <sup>th</sup> February	Group 4
Thursday 2 <sup>nd</sup> December	Group 5	Thursday 24 <sup>th</sup> February	Group 5
Wednesday 8 <sup>th</sup> December	Group 6	Wednesday 2 <sup>nd</sup> March	Group 6
Wednesday 15 <sup>th</sup> December	Group 1	Wednesday 9 <sup>th</sup> March	Group 1
Wednesday 22 <sup>nd</sup> December	Group 2	Wednesday 16 <sup>th</sup> March	Group 2
Wednesday 29 <sup>th</sup> December	Group 3	Wednesday 23 <sup>rd</sup> March	Group 3
Wednesday 5 <sup>th</sup> January 2022	Group 4	Wednesday 30 <sup>th</sup> March	Group 4
Thursday 13 <sup>th</sup> January 2022	Group 5	Thursday 7 <sup>th</sup> April	Group 5
Wednesday 19 <sup>th</sup> January 2022	Group 6	Wednesday 13 <sup>th</sup> April	Group 6

If your group need to change your counting time or day, please let Tom of the change either by phone or email. It would be appreciated.

Please note:

- Hall Development – no Hall bookings at the moment with Covid-19 measures
- Friary Account with Votive candles and St Antony's Bread to be counted on **Last Wednesday/Friday** of each month (Friary Cash sheet – Green)
- San Damiano (Church Refurbishment Fund) – to be counted on the Weds after this collection is taken, which will avoid other second collections being taken
- Weekly: Count and record blue leather Yatton collection bag separately from the Clevedon Offertory Cash collection.
- Brown Gift Aid envelopes should be dated individually and the amount contained written on each envelope. *Envelopes to be placed in a white envelope, to the outside of which should be placed the appropriate "sticker label" or written 'Brown Envelopes and Date: \_\_\_\_\_'*
- Place coloured labelled canvas bags in safe. Use unmarked canvas bags for banking
- It is important that there are two different signatures on each Cash Sheet printed as well as on the analysis for the Yatton and Clevedon collections.