

## **Groups Responsible for Counting Sunday collections September 2023 – February 2024**

**Please arrange cover if you are unable to count. If you would be so kind as to email Tom the change ([clevedon.immaculateconception@cliftondiocese.com](mailto:clevedon.immaculateconception@cliftondiocese.com)), that would be good. Thanks!**

<b>Group 1</b> Barry Paddington 8 Steve Elliott 8	<b>Group 4</b> Joe Norman 8 Sarah King 8 Christine Moore 01
<b>Group 2</b> Ruth Hale 8 Christine Harris 3	<b>Group 5</b> Marian Crewe 6 Marie Hegarty 8 Mary Kehoe 01
<b>Group 3</b> Pat Carey 8 Chris and Mike Oplocky 8 Mike Oplocky 0	<b>Group 6</b> Wendy Sidney 01 Sue Weston (via Wendy Sidney please) Richard Mages 8

Wednesday 6 <sup>th</sup> September	Group 1	Wednesday 29 <sup>th</sup> November	Group 1
Wednesday 13 <sup>th</sup> September	Group 2	Wednesday 6 <sup>th</sup> December	Group 3
Wednesday 20 <sup>th</sup> September	Group 3	Wednesday 13 <sup>th</sup> December	Group 2
Wednesday 27 <sup>th</sup> September	Group 4	Wednesday 20 <sup>th</sup> December	Group 4
Thursday 5 <sup>th</sup> October	Group 5	Thursday 28 <sup>th</sup> December	Group 5
Wednesday 11 <sup>th</sup> October	Group 6	Wednesday 3 <sup>rd</sup> January 2024	Group 6
Wednesday 18 <sup>th</sup> October	Group 1	Wednesday 10 <sup>th</sup> January	Group 1
Wednesday 25 <sup>th</sup> October	Group 2	Wednesday 17 <sup>th</sup> January	Group 2
Wednesday 1 <sup>st</sup> November	Group 3	Wednesday 24 <sup>th</sup> January	Group 3
Wednesday 8 <sup>th</sup> November	Group 4	Wednesday 31 <sup>st</sup> January	Group 4
Thursday 16 <sup>th</sup> November	Group 5	Thursday 8 <sup>th</sup> February	Group 5
Wednesday 22 <sup>nd</sup> November	Group 6	Wednesday 14 <sup>th</sup> February	Group 6

If your group need to change your counting time or day, please let Tom of the change either by phone or email.

Please note:

- Hall Development – usually the first Weds/Thurs - may differ depending on Second Collections.
- Friary Account with Votive candles and St Antony's Bread to be counted on **Last Wednesday/Thursday** of each month (Friary Cash sheet – Green)
- San Damiano (Church Refurbishment Fund) – USUALLY counted after the second Sunday of the month but this may differ, depending on other second collections and other factors
- Weekly: Count & record Yatton collection bag separately from the Clevedon Offertory collection.
- Brown Gift Aid envelopes should be dated individually and the amount contained written on each envelope. *Envelopes to be placed in a white envelope, to the outside of which should be placed the appropriate "sticker label" or written on envelope 'Brown Envelopes and Date:\_\_\_\_\_'*
- Place coloured labelled canvas bags in safe. Use unmarked canvas bags for banking
- It is important that there are two different signatures on each Cash Sheet printed as well as on the analysis for the Yatton and Clevedon collections.